



PRIVACY NOTICE – STAKEHOLDERS

REPRESENTATIVE

In Framecomp Oy we take privacy seriously.

We shall always be transparent with you about what information we collect, what we do with it, with whom we share it and who you should contact if you have any concerns.

In this note you can find information about your rights concerning to verify your stored personal data and to object or limit processing of your personal data

Controller of the personal data

Framecomp Oy as a controller of personal data, is responsible for the processing of personal data that relates to you under applicable data protection laws and regulations. If you have questions regarding to the processing of your personal data, please contact us.

Address: Puuarontie 1, 23950 Pyhäranta
Email: info@framecomp.fi
Telephone: +358 2 825 8001

Name of the registry

Contact persons’ registry containing Framecomp’s stakeholders representatives’ personal data.

Legal basis and purposes of the processing

Processing the personal data is based on:

- legal obligation for instance reports to tax or customs authority
- contractual obligation for instance fulfilling the terms and agreements of an order
- legitimate interests for instance the interest to manage Framecomp’s daily operations

Purpose of processing the personal data is to ensure fluent operations between Framecomp and its associates and fulfill the obligations and regulations, for instance order processing.

Personal data will be kept as long as required to fulfill legal or contractual obligations, for instance warranty and product liability requirements. Data will be saved no longer than it is necessary.

Categories of processed personal data

The registry may contain the following information:

Data type	including such as
Contact data	name, email address, telephone number
Organizational data	job position, company name, language, country
Managing co-operation relationship	marketing information, feedback, claim, emails



Collecting and sharing the data

Framecomp obtain the personal data mainly from yourself or your employer. Personal data can be also manually collected from public source of information such as company's homepage.

Mainly Framecomp will not share your personal data with anyone unless required by law or regulation. However Framecomp share your personal data in order to arrange certain services. These kind of services are for instance order processing system and transport booking system.

Normally personal data is not shared nor stored to outside EU / EEA. If personal data is shared outside EU / EEA, Framecomp ensures there is a legal bases for transfer and the transfer is made under applicable data protection laws.

Data protection

Only persons who needs to handle personal data in their work are allowed to handle it. The systems used handling the personal data are properly protected among other things with passwords and firewalls. Data will be backed up regularly. Manual material is placed in the locked area.

Your data protection rights

You have always right to request information about the personal data processed by Framecomp and request rectification of your personal data if this is incorrect. You may object to the processing of your personal data and you may request Framecomp to limit its processing of your personal data. You also have a right to request erasure of your personal data.

These requests need to be done in written to the contact information given above.

In case you have any complaints or concerns regarding Framecomp's processing of your personal data, you may contact to Finland's Data Protection Ombudsman.

Changing the privacy notice

Framecomp reserves the right to make changes to this privacy notice. If we do so, we will inform it at our website: www.framecomp.fi